



Student Practicum Timeline

Steps 1-4 must be completed by all MPH students by the end of their first quarter in the program:

1. Review the [MPH Practicum Guidebook](#);
2. Enroll in and become compliant with the [Health Sciences Immunization Program \(HSIP\)](#);
3. Attend an [MPH Practicum Orientation](#); and
4. Complete the [MPH Practicum Prerequisites](#) and the associated [Prerequisite Form*](#).

Steps 5-8 must be completed **10 weeks before the start date of a new MPH practicum project:**

5. Identify an SPH practicum faculty adviser;
6. Work with SPH practicum faculty adviser to identify student specialty interests and professional skills being sought; develop these identified areas of interest into potential public-health focused projects and sites;
7. Solidify a practicum opportunity either through personal discussions, individual networks, or by searching the [Practicum Opportunities](#) page; and
8. Complete the [MPH Practicum Contract with Learning Objectives*](#) in consultation with an SPH practicum faculty adviser and site supervisor – ensuring that the project meets *at least* five [MPH Practicum Competencies](#).

9. **The completed learning contract will trigger the initiation of an affiliation agreement by the School of Public Health with the practicum site. Students cannot begin work at a site until they receive communication from the School that the affiliation agreement is complete.**

Steps 9-12 must be completed within the duration of the MPH practicum project hours and before the receipt of academic credit:

10. [Mid-Point Review*](#) --- completed by the student and site supervisor at the midpoint in the project;
11. [Final Evaluation*](#) --- completed by the student and site supervisor upon conclusion of the project;
12. [Written Assignment*](#) and [PowerPoint Poster*](#) --- completed by the student after the project hours have concluded; and
13. [Final Checklist*](#) -- sent to the student by the Manager of Experiential Learning; completed by the faculty adviser and graduate student adviser.

PRE-SITE WORK

STAGE 1

STAGE 2

STAGE 3

STAGE 4

STAGE 5

***Completed forms must be uploaded to the practicum dropbox.**

Students should apply for practicum credit the quarter they plan to complete the written assignment and poster. To get an add code, contact your departmental student services adviser. Three credits of practicum are required for degree completion. Practicum forms and information: <https://sph.washington.edu/experiential/practicum.asp>