

# Functional Resume

**Pamela Arnold**

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## SUMMARY OF QUALIFICATIONS

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### COMMUNITY RELATIONS

- Planned and coordinated public forums, conferences, and health fairs.
- Managed agency-wide volunteer program.
- Supervised staff and volunteers on special projects.
- Coordinated expansion and maintenance of community action alert networks.
- Wrote newsletter articles, medial releases, flyers and brochures.
- Functioned as liaison with professional, community, and advocacy organizations.

### PUBLIC RELATIONS:

- Organized activities around pending legislation and regulations.
- Served as agency representative to elected officials and governmental agencies.
- Prepared legislative opinion pieces and public hearing testimony.
- Developed and maintained coalitions and communities

### EDUCATING AND TRAINING

- Researched, prepared, and presented educational programs and trainings to diverse populations.
- Created age appropriate diabetes health education materials for distribution in health system.

### EDUCATION

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University of Washington, Master of Public Health, Seattle, WA	June 2003
University of Virginia, Bachelor of Arts, Public Policy, Charlottesville, VA	May 1996

### PROFESSIONAL EXPERIENCE

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<b>Public Affairs Coordinator</b> , Planned Parenthood of Washington, Seattle, WA	2004- present
<b>Community Outreach Educator</b> , Panned Parenthood of Washington, Seattle, WA	2003-2004
<b>Community Relations</b> , Women's Health Initiative, Arlington, VA	1998-2001
<b>Policy Analyst</b> , NARAL, Washington, D.C.	1996-1998