

## Charge to MPH Steering Committee

In the next phase of the UW School of Public Health (SPH) Master of Public Health (MPH) degree re-envisioning process, a newly formed MPH Steering Committee will be expected to continue work initiated by the Phase 1 and Phase 2 MPH Re-envisioning Steering Committees and the MPH Re-envisioning Administrative Working Group. The Phase 1 MPH Re-envisioning Steering Committee identified core competencies, knowledge and skills for all MPH students and created a framework for implementing the full re-envisioned School MPH degree. In Phase 2, the MPH Re-envisioning Steering Committee drafted syllabi for six Core courses to meet the Council on Education in Public Health (CEPH) requirements for accreditation and prepare all incoming MPH students for successful careers in public health practice or public health research. During this period, the MPH Administrative Working Group identified a path for creating a School MPH degree with different tracks and made recommendations for more centralized admissions and student services, and for appointment of a MPH Core Director and staff person.

Reports from all three groups are available at:

<https://sph.washington.edu/students/graduate-programs/mph-program/curriculum>

The new MPH Steering Committee that will take over the work started by these committees and will be charged as follows:

The **MPH Steering Committee** will ensure that the Re-envisioned MPH program is ready to “go-live” with the first cohort in autumn 2020 and has a successful launch. This includes preparing faculty instructors for student-centered teaching, determining the target size for each MPH cohort, and ensuring that appropriate adjustments are made to the non-core components of each MPH program to reflect the changes in the core. It will also be responsible for defining the administrative systems and changes needed for successful implementation of the School's MPH and addressing barriers to success faced by different departments or programs.

Specifically, this new committee will do the following:

1. Train faculty teaching in the new Common Core on student-centered instructional strategies.
2. Coordinate admissions numbers to reach a target goal of 150 newly enrolled students in autumn 2020 across all departments and programs.
3. Ensure that appropriate adjustments are made to the non-core components of each MPH program.
4. Design a new approach for the MPH admissions process that is efficient from an administrative standpoint and user-friendly for applicants.
5. Provide guidance on how to reduce the number of separate MPH degrees by combining similar programs within and across departments, or incorporating into the School MPH and creating transcriptable options.
6. Provide specific recommendations for how we can enhance student recruitment, advising, career development, and alumni relations by improving student services in central administrative areas, including some services that are currently addressed at the department level.

7. Lay out specific changes that need to be made to the Applied Practice Experience (APE) and the Integrative Learning Experience (ILE) to bring us into better alignment with the new CEPH criteria and our institutional values.
8. Develop and implement a monitoring and evaluation plan together with the Curriculum and Education Policy Committee (CEPC) for the new common core courses, for our MPH programs overall, and for any administrative changes or other changes (e.g., to student services) that we are making to the MPH.
9. Provide specific recommendations for what modifications need to be made to the curricula for the fee-based MPH degrees to align them with the new MPH core and develop a timeline for implementation of those changes.
10. Work with departments and programs on MPH degree changes and ensure perspectives from across the School and practice community are considered in meeting student educational needs. This could include, for example, quarterly meetings with all MPH program directors and regular updates to MPH teaching faculty, staff, students and community practice partners.
11. Explore areas of possible collaboration among departments, programs and other schools in the delivery of curricular and/or service needs.
12. Work with appropriate internal bodies to create new policies and procedures necessary to administer any of the above noted items.
13. Annually review the results of monitoring and evaluation activities, including MPH programmatic, core, and administrative assessments, and use these results to inform the recommendations that the committee makes going forward.

The **Steering Committee** should develop a timeline for the charge items within the first month and provide regular updates on the status of their work to the executive sponsors (Dean, Chairs, Faculty Council, CEPC). In addition, a written report will be due in March 2020 and September 2020. The **Steering Committee** charge will be reviewed after one year and annually. The **composition of the new committee** will be:

**MPH Steering Committee**

- MPH Core Director (chair)
- Vice Dean for Education (co-chair)
- MPH Core staff member
- \*One Faculty representative from each department and each interdisciplinary program (IDP) with a MPH
- \*\*1-2 MPH Program Managers (staff)
- 1-2 students from MPH program

**Ex-officio members (as needed)**

- Associate Dean for Public Health Practice
- Assistant Dean for Equity, Diversity, and Inclusion
- Assistant Dean for Finance and Administration
- Director of Student and Academic Services
- Chair of Curriculum and Education Policy Committee

\*Designated by Department Chair or IDP Director in Nutritional Sciences or Public Health Genetics

\*\*Selected by MPH Core Director based on recommendations from Chairs