



Charge to MPH Steering Committee

It is exciting to be celebrating the successful launch of the new MPH Core Curriculum this autumn quarter and other accomplishments of the Phase 3 MPH Steering Committee as outlined in the [September 2020 report](#). To ensure that the 155 students in this first MPH cohort, and all future cohorts, have an optimal learning experience in the integrated Core Curriculum and are able to reach their full potential, more must be accomplished this year.

The activities outlined in this charge are a continuation of the last phase (Phase 3) of the UW School of Public Health (SPH) Master of Public Health (MPH) degree re-envisioning process and build on work initiated by the Phase 1 and Phase 2 MPH Re-envisioning Steering Committees and the MPH Re-envisioning Administrative Working Group. The Phase 1 MPH Re-envisioning Steering Committee identified core competencies, knowledge and skills for all MPH students and created a framework for implementing the full re-envisioned School MPH degree. In Phase 2, the MPH Re-envisioning Steering Committee drafted syllabi for six Core courses to meet the Council on Education in Public Health (CEPH) requirements for accreditation and prepare all incoming MPH students for successful careers in public health practice or public health research. During this period, the MPH Administrative Working Group identified a path for creating a School MPH degree with different tracks and made recommendations for more centralized admissions and student services, and for appointment of a MPH Core Director and staff person. The Phase 3 MPH Steering Committee reached target enrollment numbers, trained faculty in student-centered and evidence-based teaching, rolled out the new curriculum and initiated a robust peer mentoring and course evaluation system. Appropriate adjustments were also made to the non-core components of each MPH program to reflect the changes in the core.

Reports from all 4 groups (Phase 1, Phase 2, Phase 3, Administrative) are available at: <https://sph.washington.edu/students/graduate-programs/mph-program/curriculum>

In this next year, several Phase 3 activities described in the [previous charge](#) and successfully completed this past year will continue as ongoing responsibilities of the committee. **New charges, as well as any modifications, are included below in italics.**

The Phase 3 MPH Steering Committee for 2020-2021 will be charged with the following:

- 1. Ensure faculty teaching in the new Common Core are trained on anti-racist teaching strategies and ways to promote principles of equity, diversity and inclusion inside and outside the classroom.*
- 2. Coordinate admissions numbers to reach a target goal of 175 newly enrolled MPH students in autumn 2021 across all departments and programs.*
- 3. Ensure that SOPHAS is ready to launch for applicants applying in 2021 to MPH programs.*
- 4. Make recommendations for a centralized admissions approach for the MPH admissions process that is efficient from an administrative standpoint, user-friendly for applicants, and recruits high quality and diverse students.*

5. Provide guidance on how to reduce the number of separate MPH degrees by combining similar programs within and across departments.
6. Provide specific recommendations for how we can enhance student recruitment, advising, career development, and alumni relations by improving student services in central administrative areas, including some services that are currently addressed at the department level.
7. *Monitor and evaluate student feedback for the practicum (i.e., Applied Practice Experience) and both the capstone and thesis options for the Integrative Learning Experience (ILE), and ensure that updated practicum and ILE guidelines are being followed and that competencies are being identified, assessed and tracked for individual students per CEPH recommendations.*
8. Implement a monitoring and evaluation plan together with the Curriculum and Education Policy Committee (CEPC) for the new common core courses, for our MPH programs overall, and for any administrative changes or other changes (e.g., to student services) that we are making to the MPH.
9. *Facilitate successful transition of the Core Curriculum to the Online MPH program in autumn 2021.*
10. *Identify and implement a mechanism for students in the in-residence MPH programs to take Online MPH Core courses, or online sections of in-residence MPH Core courses, when they are unable to take in-person classes due to scheduling constraints or extenuating circumstances.*
11. Work with departments and programs on MPH degree changes and ensure perspectives from across the School and practice community are considered in meeting student educational needs. This could include, for example, quarterly meetings with all MPH program directors and regular updates to MPH teaching faculty, staff, students and community practice partners.
12. Work with appropriate internal bodies to create new policies and procedures necessary to administer any of the above noted items.
13. Annually review the results of monitoring and evaluation activities and use these results to inform the recommendations that the committee makes going forward.

The Steering Committee should develop a timeline for the charge items within the first month and provide regular updates during meetings on the status of their work to the executive sponsors (Dean, Chairs, Faculty Council, CEPC). In addition, a written report will be due in September 2021. The Steering Committee charge will be reviewed after one year and annually.

The composition of the new committee will be:

- MPH Steering Committee
 - MPH Core Director (chair)
 - Vice Dean for Education (co-chair)
 - MPH Core staff member
 - Online MPH Director
 - *One Faculty representative from each department and each interdisciplinary program (IDP) with a MPH



- **1-2 MPH Program Managers (staff)
- 1-2 students from MPH program
- Ex-officio members (as needed)
 - Associate Dean for Public Health Practice
 - Associate Dean for Evaluation and Improvement
 - Assistant Dean for Equity, Diversity, and Inclusion
 - Assistant Dean for Finance and Administration
 - Director of Student and Academic Services
 - Chair of Curriculum and Education Policy Committee

*Designated by Department Chair or IDP Director in Nutritional Sciences or Public Health Genetics

**Selected by MPH Core Director based on recommendations from Chairs