# SUPPORTING STUDENTS IN DISTRESS: EMPLOYEE GUIDE

# Be aware of the following indicators of distress. Look for groupings, duration, and severity - not just isolated occurances.

Self-disclosure of personal distress such as family, financial issues, grief, or contemplation of suicide

Unusual/disproportional emotional response to events

Expressions of concern from peers

Tearfulness, irritability, or unusual apathy

Disruptive behavior (e.g., taunting, badgering, intimidation)

Unprovoked anger

Sudden decline in quality of work/grades; inconsistent performance

Repeated absences; Multiple requests for extensions

Marked changes in physical appearance including deterioration in grooming, hygiene, or weight loss/gain

Excessive fatigue/sleep disturbance

Intoxication, hangovers, or smelling of alcohol

Bizarre content in writings or presentations

Written/verbal statements about feeling futureless, identifying as a faiure, burden, not belonging - no timeline

Disoriented, "out of it," or outlandish behavior

Academic assignments dominated by themes of extreme hopelessness, rage, worthlessness, isolation, suicidal ideations or violent behavior - a "cry for help"

Implying a direct threat (written or verbal) to harm self or others with no time

Delusions or paranoia

Expressing feelings of hopeless, or not belonging

Panic reactions

Extreme sadness

Thoughts of suicide

Specific writing or verbal plan to kill self or others, giving away prized possessions - with a timeline

Tangential, disconnected, garbled, or slurred speech

Difficulty remaining conscious, vomiting, seizure, trouble breating, slow heart rate, clammy skin

Implying or making an active, imminent threat to self or others

Physical violence (e.g., shoving, grabbing, assault, use of weapons)

# **PROVIDE INDIVIDUAL SUPPORT**

# 1. REACH OUT

- -Actively listen, be empathetic, and refer to appropriate resources for the student.
- -Use a non-confrontational approach and a calm voice. "I'm worried about you."

# 2. BE DIRECT

Don't be afraid to ask students directly if they are under the influence of drugs or alcohol, feeling confused or having thoughts of harming themselves or others. "Have you been feeling bad enough to consider hurting or killing yourself?"

### 3. CONNECT

After acknowledging, listening, and being direct with the student, offer forms of support including: <u>UW Counseling Center</u> or <u>MySSP</u>, or connect with <u>SafeCampus</u> for consultation.

(Additional resources on how to support)

# **CARE TEAM**

# SUBMITA CARETEAM REFERRAL

If you are concerned about a student and would like consultation and support. Care team reports are reviewed within 72 hours of receipt.

# **MYSSP**

#### CONNECT STUDENT WITH MYSSP

If a student is having intense emotions and needing crisis intervention support, connect the student to MySSP by calling 1.866.775.0608.

# SEEK HELP IMMEDIATLY

# **SEEK HELP IMMEDIATELY**

The welfare of the campus community is the top priority when a student displays threatening or potentially violent behavior.

INURGENT OR IMMEDIATE SITUATIONS, CALL 911



# SUPPORTING STUDENTS IN DISTRESS: EMPLOYEE GUIDE

Consider the following Crisis Resources when students are in distress:

IN URGENT OR IMMEDIATE SITUATIONS, CALL 911

My Student Support Program (MYSSP) Same day support Call 1.866.775.0608

SafeCampus Mon.-Fri. 8am-5pm Call 206.685.7233 UW Counseling Center Crisis Counselor on Duty Business Hours Call 206.543.1240

CARE Team Referral 72 hour turnaround time Submit a Care Team Referral

## **MYSSP**

Supporting a student can feel overwhelming or isolating and we are here to tell you that you and the students have support around the clock.

SUPPORTING STUDENTS: Crisis support from licensed professional counselors in many different languages.

#### CONSULT FOR EMPLOYEES:

Not sure what to do to help a student? Call for consultation and support.

Call 1.866.775.0608 AVAILABLE 24/7 FOR SAME DAY SUPPORT

# **SAFECAMPUS**

# uw.edu/safecampus

- If you have safety concerns, SafeCampus is a great resource to talk anonymously about concern for yourself or others.
- Trained violence prevention & response specialists will listen to your concerns and provide individualized consultation, support, and safety plans tailored to your situation. They'll help you explore your options and connect you with additional resources Monday-Friday 8am-5pm.

Call 206.685.7233 AVAILABLE MONDAY-FRIDAY 8AM-5PM

# **UW COUNSELING CENTER**

# mentalhealth.uw.edu

**Crisis Support** - Counselors are available to support you for same-day student crisis consultation and student crisis support during the hours of 8am-4pm Monday, Wednesday, Thursday, Friday and 9am-4pm on Tuesday at Schmitz Hall. Please see website for summer hours.

**Mental Health Counseling** - UW students also have access to counseling at the Counseling Center. Have a student call or go to the website to schedule an intake with one of our licensed counselors.

Call 206.543.1240
AVAILABLE DURING BUSINESS HOURS

# **CARE TEAM**

wellbeing.uw.edu/student-care-reports

There are times that you can be unsure about what to do when you are concerned for a student, and not sure of how to respond, who to contact, or you would benefit from consultation on how to support a student. A Student Care Team Referral can help direct you to the right resources on campus to address the situation. After you submit a Student Care Team Report, it will be reviewed within 72 hours of receipt.

# Reasons to submit a Care Report (includes but not limited to):

- Concern for student's well-being
- Significant change in student's behavior
- Disruptive behaviors of learning, living, or work environment
- A noticeable change from socially-appropriate behavior
- Disclosing distressing life circumstances (e.g., finances, family or relationship)
- · Withdrawal from usual social interactions
- · Significant decline in personal hygiene
- Substance use/abuse
- Severe homesickness

# SUBMIT A CARE TEAM REFERRAL

## **RESOURCES**

#### **Employees**

- CareLink Employee resources available 24/7 | hr.uw.edu/benefits/uw-carelink | 1.866.598.3978
- Livewell Confidential Advocates Employee support for sexual violence | wellbeing.uw.edu/confidential-advocacy

#### **Students**

• Campus Resources - wellbeing.uw.edu/mental-health/resources-for-students

#### WHAT ABOUT PRIVACY?

The Family Educational Rights and Privacy Act (FERPA) permits the following:

- UW faculty and staff can disclose personally identifiable information from an educational record to those in connection to support students with a health and safety emergencies. Information may be released to parents, police, or others, if knowledge of the information is necessary to protect the health and safety of the student or other individuals.
- Observations of a student's conduct or statements made by a student are not FERPA protected educational records. Such information should be shared with University personnel when there is a specific need to know with appropriate consideration for student privacy.