SPH Bylaws and Academic Affairs Handbook Voting Information
May 2024

SCHOOL OF PUBLIC HEALTH
UNIVERSITY *of* WASHINGTON

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Bylaws

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Timeline

- 2022: The Secretary of the Faculty determined the SPH Bylaws did not reflect the current UW Faculty Code and Governance (FCG)
- 2023: Faculty Council (FC) revised the Bylaws to:
  - Align with the FCG
  - Expand FC membership: add one at large representative, change program representation
  - Refine the executive session definition
  - Add a charge
- December 2023-January 2024: Conducted faculty input survey; 23 respondents with 31 separate comments
- January 2024: Faculty Senate review
- March: SPH All-Faculty and departmental faculty meeting presentations, and updated document that reflected previous input from SPH faculty and Faculty Senate
- April: Conducted new faculty input survey, open 3/13-4/24; there were three respondents
- May: Document updated, FC has determined this is ready for a vote on the revised language
- June: If approved, formatting, grammar/punctuation, etc., will be revised as needed
- Late June: new version of SPH Bylaws will be posted and sent out to SPH faculty

Major Changes and Ballot Details

The ballot regarding SPH Bylaws changes has been split into two votes.

> The first vote covers the following major changes:
> - Language was updated to include teaching faculty to be consistent with the UW Faculty Code.
> - The term of the interdepartmental program representative was extended to two years.
> - Renaming some sections and reordering sections, as was recommended by the UW Secretary of the Faculty.
> - Replacing language copied from the Faculty Code with links to the relevant Code sections, as was recommended by the UW Secretary of the Faculty.

> The second vote covers the following change:
> - Updating Faculty Council membership to add an 'at-large faculty representative.' The ballot allows for the vote on this item to be separate from the vote on the rest of the updates to the Bylaws.

> We need at least two-thirds of SPH eligible faculty to vote. Then, at least 50 percent of those need to have approved the language for this revised version of the Bylaws for it to become SPH policy.

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Bylaws Documentation and Ballot QR Codes

> **Voting begins Monday, May 13**

> **Please be sure to vote by Friday, May 24**

QR Code for **documents** web page This will be ready Monday, May 13

Ballot QR Code This will be effective Monday, May 13

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Academic Affairs Handbook

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Timeline

- Spring 2022: SPH faculty approved current version
  - Faculty Council heard concerns that equity, diversity, inclusion, and anti-racism were not addressed
- Summer 2022-Fall 2023: EDI work group formed to address concerns
  - Created example activity tables
  - Conducted faculty survey to collect comments on tables; 41 respondents, with 140 comments total
- Winter 2024: Major AAH rewrite and reorganization
  - Addressed EDI and bias considerations
  - Created more transparency regarding the promotion decision process
  - Revised document structure
- Winter-Spring 2024: Roll-out and review
- February: Department reviewer input
- March: All-Faculty and departmental faculty meeting presentations, and updated document that reflected input from SPH faculty
- April: Faculty input survey was open through 4/24; ten respondents, with 48 comments total
- May: Document updated, ready for voting faculty to vote on language revisions
- June: If approved, formatting, grammar/punctuation, review of all hyperlinks, etc., will be completed
- Late June: new version of SPH AAH will be posted and sent out to all SPH faculty

Major Changes and Ballot Details

The goals for this revision were to:

- Create a more inclusive and transparent document
  - To better reflect the diversity of scholarly activities performed by our faculty
  - To help faculty better navigate the promotion process
- Meet the goals with these new aspects:
  - Expand the types of scholarly activities that count
  - Change how we evaluate scholarly activities
  - Restructure the document

The vote for the handbook is for the main document only.

Voting does not include the appendices; they are, however, posted on the web site as a reference.

AAH Documentation and Ballot QR Codes

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> Codes same as previous slide

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Thank you

So many faculty and staff have worked hard
this year to make these significant updates.
Too many names to show on a slide!

We are grateful to everyone for helping to make
the updates completed this year as good
as they possibly could be.

Thank you.

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